



EAST SIDE FIRE DISTRICT

BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES

January 21, 2026 | 10:30AM

20436 S. Hwy 97, Harrison, ID 83833

Commissioners Present: Moncrief, Nelson
Commissioner Ador via ZOOM
Chief Jerry Lynn
District Clerk Amber Loewe
Public: Deb Stone, Jo Moncrief, Carlene Cada

Commissioner Moncrief opened the Public Hearing for New Annexations at 1030 hours.

At the start of the Public Hearing, Commissioner Moncrief asked if there were any public comments on the new annexations. With no further public comments on annexations, Commissioner Moncrief closed the Public Hearing on New Annexations at 1031 hours.

Commissioner Moncrief opened the regularly scheduled meeting of the East Side Fire District Board of Commissioners at 1031 hours.

I. PLEDGE OF ALLEGIANCE

II. APPROVAL ACTION ITEMS

- A. Agenda:** Commissioner Moncrief moved to amend the agenda, pursuant to Idaho code 74-204, to add one action items to: Approve Approval of Cost of Caliber Collision Repair of 1492. The good faith reason the item was not included in the posted agenda was due to receiving the invoice after the agenda posted. District Clerk Amber Loewe called roll call to amend the agenda.

AND THE VOTE TO DO SO BY ROLL CALL:

Commissioner Ador: Aye

Commissioner Nelson: Aye

Commissioner Moncrief: Aye

Commissioner Nelson moved to approve the January 21, 2025 agenda.
Commissioner Ador seconded the motion, which carried by unanimous vote.

- B. Minutes:** Commissioner Nelson moved to approve the minutes for December 4, 2025 and December 10, 2025. Commissioner Ador seconded the motion, which was carried by unanimous vote.

- C. Financials and Bills/Expense Reports:** Commissioner Nelson moved to approve the financial and expense reports as presented. Commissioner Ador seconded the motion, which carried by unanimous vote.

III. BUSINESS

A. Fire Chiefs Report: Lynn

1. Equipment:

- a. All of the apparatus need to be serviced as well as have a DOT Inspection completed. Bob Guildbault will be performing the oil changes on the apparatus but we will need to get the DOT Inspection completed.

2. Operations:

- a. December Notable: Chief reported we had 10 fire incidents, one fire/medical call and five medical calls for December. There were two transports in December with our year to date transports totaling 57. There was a notable incident with a Structure Fire in Harrison proper. Discussion ensued.

3. Training:

- a. Chief stated that training is going well. For January training, we are hoping for Ice Rescue Training, but it may need to be postponed due to lack of ice. It will drop in temperature soon so we may be able to go.
- b. This evening, we will have our first Pizza and Practice training. This is an additional practice that was at the request of our volunteers to assist them in some more training on specific subjects. Tonight's practice will be focused on Ropes.
- c. Fire Fundamentals started on January 6th with five students; three of them are new volunteers.
- d. Development – We have received 191 permits for the year. Total impact fee revenue received to date is \$163,484.33. At this point, the county manages the Impact Fee but it looks like legislation will be changing to have the districts manage their own Impact Fees. This change may be coming soon, at which point we will bill for our own impact fees.
- e. We are going to start building out Station 5 to accommodate overnight guests. One of our long term strategies has been to bring on someone to stay for the evening to give coverage due to a thin response for our EMS team. Our goal is to have the bunkers in Station 2 ready by Spring. Commissioner Ador asked what the incentive is for this. Discussion ensued.
- f. Fire Inspectors: We have two inspectors going to an Inspector training at St. Maries, one of which is a new inspector.
- g. Upcoming Conferences; On February 2 & 3rd Chief Lynn and Deputy Chief Pegoraro will be attending a mental health conference with our Chaplain David Bruyette.

B. EMS Report: Chief Lynn on behalf of Deputy Chief Pegoraro

1. KCEMSS/County Agencies

- a. We received our new ambulance which was the old M34, but this ambulance was a newer ambulance in the system with a few new items which included the new Lucas device, child restraint system and scoop stretcher. KCEMSS forecasts this unit will last us ten years.
- b. Our logo is now on the doors as well.

2. Operations:

- a. ESFD provided CPR/AED training for the private staff for Lakeshore Lodge on January 6th in preparation for the upcoming season. Kootenai County Search and Rescue members will be attending CPR training here on Saturday, Jan 17th, and several others have reached out for CPR training classes.
- b. Deputy Chief Pegoraro will be in Rexburg, Idaho from Jan 18th- Jan 24th for her Paramedic skills training and testing program. After she passes her skills, she will begin scheduling her ride along time with M31 for February through May.

3. Training

- a. She will be attending a First Responder Conference at the beginning of February with Chief Lynn and Dave Bruyette.
- b. EMS Training was on January 13th and focused on training with the new Lucas CPR machine as well as the new ambulance.
- c. Our EMS Connect training for the month will be held on January 20th and will cover Cardiac Mimics in Acute Coronary Syndrome.

C. ESFD Auxiliary Report: Stone

1. Auxiliary President Deb Stone stated that the auxiliary has \$51,350.29 in the bank.
2. Chief Lynn requested reimbursement for ropes and harnesses for \$2,050.00. The Auxiliary has approved that request and will be reimbursing the fire department.
3. The next Auxiliary Meeting will be on February 16th to wrap knives and forks for the Pancake Breakfast. The knives and forks are ready to be wrapped. She will be giving them a list of roles that will need to be filled for the Pancake Breakfast.

D. ACTION ITEM: Approval of Annexations

1. Commissioner Ador moved to approve the newly listed annexations. Commissioner Nelson seconded the motion, which was carried by unanimous vote. All in favor.

E. DISCUSSION & ACTION ITEM on III-A Benefits: Approval of Discussed III-A Benefits Contribution

1. Chief Lynn stated that we are required that once an employee goes full time we are required to offer the employee health insurance. We are here to discuss what we would like to set the benefits at going forward for employee and family. The Commissioners reviewed what the other fire districts offered their employees and families. Commissioner Ador mentioned that he would be in favor of covering the employee and children. They stated that we would be looking at the medical rates. Commissioner Moncrief stated that we need to look at this on a case-by-case basis. Commissioner Ador would be willing to support 100% coverage for employee with dependents, with the exception if spouse has other coverage. The Commissioners concluded that they would be willing to cover the employee and dependents 100%. If the sole source of coverage is through employee, then they will consider adding a policy change,

but at this time, coverage will exclude paid coverage of the spouse. A policy will be written and approved by vote at the next meeting.

F. ACTION ITEM: Approval of P300 Update

1. Commissioner Moncrief asked if the only changes in the policy were in red. Chief Lynn confirmed that the only change to the policy was the qualifications of who receives the benefits of the apparel program. The change to the policy brought the apparel qualifications in line with the “active volunteer” criteria. Commissioner Ador moved to approve the update of P300. Commissioner Nelson seconded the motion, which carried by unanimous vote.

G. ACTION ITEM: Approval of Acrisure Insurance Renewal

1. Commissioner Ador moved to approve the Acrisure Insurance Renewal. Commissioner Nelson seconded the motion, which carried by unanimous vote.

H. DISCUSSION: Apparel Program (Loewe)

1. District Clerk Amber Loewe stated that the Apparel Program began in January and will be complete at the end of the month. All of the rules are the same as last year and it has been running smoothly.

I. ACTION ITEM: Approval of Updated Fee Schedule

1. Commissioner Ador moved to approve the updated fee schedule to include the 5% increase in fee costs. Commissioner Nelson seconded the motion, which carried by unanimous vote.

J. ACTION ITEM: Approval of Cost of Caliber Collision Repair of 1492

1. Commissioner Moncrief asked if we are paying the repairs ourselves or if we are submitting it to insurance. Chief Lynn confirmed that we will pay for it and then will be reimbursed by our insurance. Commissioner Ador moved to approve the cost for 1492 not to exceed \$4,131.31. Commissioner Nelson seconded the motion, which carried by unanimous vote.

IV. UPCOMING WORK AND CONSIDERATIONS

- A. The next upcoming Commissioner Meeting will be held on Wednesday, February 11th.

V. PUBLIC COMMENT *(Per ESD Policy P200, Public Comment will be limited to 3 minutes per speaker and discussion will be restricted to items on the Business Section of the published agenda, and only to those items.)*

- A. Deb Stone asked what the age limit is for dependents. Chief Lynn confirmed that it is through 25 years of age.

VI. ACTION ITEM: CLOSE MEETING

Commissioner Moncrief moved to close the regularly scheduled meeting. Commissioner Nelson seconded the motion, all in favor.

Commissioner Ador closed the meeting at 1119 hours.