



**EAST SIDE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
June 16, 2026 | 10:30AM
20436 S. Hwy 97, Harrison, ID 83833**

Present:

Commissioners: Loren Nelson, Gil Moncrief, & Akos Ador

Fire Chief Jerry Lynn

Deputy Chief Charlotte Pegoraro

District Clerk Amber Loewe

Auxiliary President Deb Stone

Public: Jo Moncrief

Commissioner Moncrief opened the Public Hearing for New Annexations at 1034 hours.

At the start of the Public Hearing, Commissioner Moncrief asked if there were any public comments on the new annexations. With no further public comments on annexations, Commissioner Moncrief closed the Public Hearing on New Annexations at 1034 hours.

Commissioner Moncrief opened the regularly scheduled meeting of the East Side Fire District Board of Commissioners at 1035 hours.

Open Regularly Scheduled Commissioners' Meeting

I. PLEDGE OF ALLEGIANCE

II. APPROVAL ACTION ITEMS

A. Agenda: Commissioner Ador moved to approve the June 16, 2026 agenda.

Commissioner Nelson seconded the motion, which carried by unanimous vote.

B. Minutes: Commissioner Ador moved to approve the minutes for May 13, 2026.

Commissioner Nelson seconded the motion, which was carried by unanimous vote.

C. Financials and Bills/Expense Reports: Commissioner Nelson moved to approve the financial and expense reports as presented. Commissioner Ador seconded the motion, which carried by unanimous vote.

III. BUSINESS

A. Chief's Report: Lynn

1. Equipment:

- a. Engine 1431 has a leaking seal in the Storz intake valve. The replacement valve has arrived and is scheduled to be installed.

- b. Fireboat 1474: The pump has been repaired. The boat is scheduled to be picked up on Friday, June 12th. Due to the cost of repairs, this is an action item for approval.
- c. The maintenance of all apparatus is underway and is now done in-house resulting in significant savings. The DOT inspections will still need to be completed off-site. The target for completion is the end of July.

2. Operations:

- a. **May Notables:** Calls: 19 Fire-6, Fire/Medical-2, Medical-10, Mutual Aid -1, Transports-2, Transports YTD-19
- b. **Training:** June training is Single Lane Fire Attack where we simulate a single lane road and strategize the fire attack in that situation.
- c. **Extra Training:** Pizza and Practice is more of an ad-hoc practice where people get together and have extra training.
- d. **Development:** No significant updates

3. 2027 Operating Budget: Chief will meet with each commissioner to review the draft budget.

- July 6- Preliminary DRAFT budget review with ESFD Commissioners
- July 27- Receive final budget tax dollar numbers for New Construction/Annexations
- July 31- Final budget to ESFD Commissioners for review
- Aug 8- Prepared budget to the paper
- Aug 26- Public Budget Hearing for 2027 Budget Approval
- Sept 10- Deadline for budget to county
- Sept 14- Deadline for budget from county to state
- Oct 26- Final state approval

B. EMS Report: Pegoraro

1. Kootenai County EMS/County Agencies:

- a. Pegoraro just returned from KCEMSS meeting. They will be building a new app for protocols that will be less clunky. The medical director will be making the rounds with the surrounding departments.
- b. EMS Deputy Botai and Deputy Chief Pegoraro attended the KCEMSS QA/QI workgroup and discussed response documentation, Time Sensitive Emergency (TSE) benchmarks, and Patient Care Report (PCR) requirements. According to KCEMSS guidelines, ESFD has consistently met or exceeded these benchmarks.
- c. On May 21st, KCEMSS held an event to celebrate EMS Week. There was an awards ceremony held and ESFD captured two out of the four awards. AEMT of the Year: Charlotte Pegoraro and EMT of the Year: Megan

Farnsworth. These awards are chosen from nominations submitted by all the county departments.

2. Operations:

- a. We have three resident responders to help staff EMS 91 and we are starting to schedule them when staffing is short.
- b. We are in the process of scheduling several community CPR and “stop the bleed” training sessions for the community to attend.
- c. We will be providing coverage on June 29th for KCFR while they hold an event for the Canfield Incident.

3. Training: EMS Connect is Abdominal Training

C. Auxiliary Report: Stone

1. The Auxiliary has \$48,407.20 currently in the bank.
2. Expenses for June include all the food supplies with the exception of the eggs and sausage. Deb Stone ordered and paid for the port a potty, 8 tables and 20 chairs. They also helped purchased furniture for the dayroom.
3. They will be having a Blackstone as a raffle prize. They have over \$2,000 of restaurant gift cards which will be broken up into 3 separate prizes. There will be a paddle boat, paddle drinking rides, escape room prize, stained glass plant, and other prizes to win.
4. The electrical issue with the egg cookers has been addressed and they feel ready for the Pancake Breakfast.

D. ACTION ITEM: Approval of Annexations

1. Commissioner Moncrief moved to approve the new Annexations. Commissioner Nelson seconded the motion, which carried by unanimous vote. All in favor.

E. ACTION ITEM: Approval of SIF Workers’ Compensation Renewal

1. Commissioner Moncrief moved to approve the SIF Worker’s Compensation Renewal. Commissioner Nelson seconded the motion, which carried by unanimous vote. All in favor.

F. ACTION ITEM: Approval of Invoice 1474 Repair

1. The invoice was not available at the time of the meeting, but the Commissioners felt comfortable to approve the cost considering they will be paying the bill regardless. Commissioner Moncrief moved to approve whatever funds are necessary to approve the invoice to repair. Commissioner Nelson seconded the motion, which carried by unanimous vote. All in favor.

G. ACTION ITEM: Approval of North Idaho Propane Invoice NTE \$4,098.00

1. Commissioner Ador asked where this propane was placed as he believed we have propane tanks at Station 1. Chief confirmed that it was an increase in size

of the propane tank due to the generator using up the propane during a power outage. Commissioner Moncrief moved to approve the North Idaho Propane Invoice not to exceed \$4,098.00. Commissioner Nelson seconded the motion, which carried by unanimous vote. All in favor.

H. DISCUSSION: Purchase of Used Tender vs Pursuing a Grant for New Tender

1. Chief Lynn stated that Selkirk has a tender for sale for \$180,000.00. We have the opportunity to purchase it but are also putting in a grant to purchase a new tender. If we win the grant, we typically need to pay 10% out of our bank. Discussion was had to determine if we wanted to move forward with pursuing the used tender and also the grant, which could stretch our funds. Commissioner Nelson asked what the waiting period would be for the granted item. Chief stated it would probably be in the Spring of 2027. Commissioner Moncrief expressed concern about how large and heavy the used Selkirk apparatus is and asked if we have been looking into what is available across the country. Chief Lynn stated that we have been, but he expressed concern not knowing the seller. Commissioner Nelson stated the used truck would mean less risk for us. Commissioner Ador mentioned purchasing the used apparatus now and still trying to win the grant, then selling the used apparatus later. Chief Lynn was in favor of purchasing the used apparatus if it is in good working condition. Commissioner Moncrief is concerned with the size of the apparatus and the volunteers' skill to drive it. Commissioner Ador and Nelson agree as long as there has been good research about if this is a good deal. All agreed to continue with writing the grant and looking into purchasing the apparatus.

I. DISCUSSION: Volunteer vs Employee

1. Chief Lynn reported that, during the Commissioner conference, several districts discussed situations in which volunteers challenged their classification and claimed they should be treated as employees. A key issue was the lack of written volunteer agreements stating that volunteers do not expect compensation. Chief Lynn noted that several districts are updating their volunteer packets to clarify volunteer status and include liability language. ESFD's attorney is reviewing the proposed forms, including a liability waiver. Chief Lynn introduced the forms to ESFD volunteers, who responded favorably given the District's benefits and support for volunteers in the event of injury. The forms are intended to help protect the commissioners, employees, District, and volunteers from potential liability. Discussion ensued.

J. ACTION ITEM: Volunteer Waiver of Liability

1. Commissioner Moncrief agreed we need a waiver of liability. Commissioner Moncrief moved to adopt a Volunteer Waiver of Liability. Commissioner Nelson seconded the motion, which carried by unanimous vote. All in favor.

IV. UPCOMING WORK AND CONSIDERATIONS

- A.** The next ESFD Commissioner Meeting Date will be on July 8, 2026 with the possibility of a meeting prior to that date for the purchase of the apparatus.

V. PUBLIC COMMENT *(Per ESFD Policy P200, Public Comment will be limited to 3 minutes per speaker and discussion will be restricted to items on the Business Section of the published agenda, and only to those items.)*

- A.** Commissioner Ador asked why dispatch does not provide an OPS channel. Chief Lynn stated the dispatch does not have assigned channels and assigns as needed.

VI. ACTION ITEM: CLOSE MEETING

Commissioner Moncrief moved to close the regularly scheduled ESFD Commissioners meeting. Commissioner Nelson seconded the motion. All in favor.

Commissioner Ador closed the meeting at 11:31.