



EAST SIDE FIRE DISTRICT

BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES

September 8, 2026 | 10:30AM

20436 S. Hwy 97, Harrison, ID 83833

Present:

Commissioners: Loren Nelson, Gil Moncrief & Akos Ador

Fire Chief Jerry Lynn

Deputy Chief Charlotte Pegoraro

District Clerk Amber Loewe

Auxiliary: Jo Moncrief

Public: Bill Woodhead, Shelley Woodhead, Keith Botai

Commissioner Ador opened the regularly scheduled meeting of the East Side Fire District Board of Commissioners at 1030 hours.

Open Regularly Scheduled Commissioners' Meeting

I. PLEDGE OF ALLEGIANCE

II. APPROVAL ACTION ITEMS

- A. Agenda:** Commissioner Moncrief moved to approve the September 8, 2026 agenda. Commissioner Nelson seconded the motion, which carried by unanimous vote.
- B. Minutes:** Commissioner Moncrief moved to approve the minutes for the August 12, 2026 and August 26, 2026 meetings. Commissioner Nelson seconded the motion, which was carried by unanimous vote.
- C. Financials and Bills/Expense Reports:** Commissioner Moncrief moved to approve the financial and expense reports as presented. Commissioner Nelson seconded the motion, which carried by unanimous vote.

III. HONORARY RECIPIENT: Bill Woodhead

- A.** Bill Woodhead was awarded the title of an Honorary Member with ESFD, which was voted on and approved unanimously by the ESFD Officers. Commissioner Ador thanked Woodhead for his time and commitment to the district. Chief Lynn stated his appreciation for Bill's dedication and hard work during his tenure.

IV. BUSINESS

- A. EXECUTIVE SESSION to consider personnel matters, as per ID Code §74-206(1) (b) as well as to deliberate regarding an interest in real property, as per ID Code §74-206(1) (e) (if needed)

Commissioner Ador MOVED THAT THE BOARD CONVENE IN EXECUTIVE SESSION AT **1037** HOURS TO DELIBERATE REGARDING REAL PROPERTY, PURSUANT TO IDAHO CODE 74-206(1)(e). There was no need to discuss personnel matters at that time.

AND THE VOTE TO DO SO BY ROLL CALL:

Commissioner Ador: Aye
Commissioner Nelson: Aye
Commissioner Moncrief: Aye

District Clerk: _____

Commissioner Moncrief moved to close the Executive Session at **1050** hours.
Commissioner Nelson seconded, which carried by unanimous vote.

A. Fire Chiefs Report: Lynn

1. **Equipment:** DOT Inspections have been completed. We contracted Kootenai Truck for the inspections and had Bob Guilbault complete oil changes and regular maintenance for the apparatus. Between the two, the district saved a significant amount of money. Next year, Kootenai Truck will come to the stations to perform the inspections.
2. **Operations: Calls: 23 Fire-9, Fire/Medical-4, Medical-10, Mutual Aid -0, Transports-7, Transports YTD-41**
 - a. Chief Lynn spoke about the Wildland fire that occurred last Saturday. The volunteers were just completing their morning training, so they were able to respond swiftly. Between our firefighters and IDL, they made quick work of the fire which could have been catastrophic with the wind that day. Commissioner Moncrief would like to put something in the CDA Press and wanted to give a commendation to our volunteers for mitigating and managing the fire so well.
3. **Training:** September training will be fire behavior/reading smoke/fire attack
 - a. Extra training: Pizza and Practice – TBD
 - b. Development: Total impact fee collected to date stands at \$180,571.13.
4. **2027 Operating Budget:** Our L2 was handed in to the county and we are compliant for FY27.
5. **Facilities:** We have had an ongoing issue with the nitrogen tank for the sprinkler system at Station 2. RLH has been working diligently to fix the leak. They believe that they have found the leak and will check to make sure the pressure holds.

B. EMS Report: Pegoraro

1. **KCEMSS – Kootenai County EMS/County Agencies:** The next KCEMSS BLS meeting is scheduled for October 20th.
2. **Operations:**
 - a. Deputy Chief Pegoraro has been approved to be a paramedic for all of Kootenai County. There is an audit system for the drugs on the ambulance that is managed by two people.
 - b. We are attempting to manage a new scheduling calendar which is proving to be a bit more difficult than expected but it is an evolving process. Commissioner Ador asked if there are any incentives for the EMTs to run the shifts. Deputy Chief Pegoraro explained that we tried to mimic the HCAA shifts with a few mandatory shifts and then give a stipend for additional shifts. She continued that the main idea is to augment the additional person so that we can ensure there is one person on shift besides Chief Lynn and herself. She said that the mandatory shifts have been rejected as an idea, so we are working on a good solution. Chief Lynn mentioned that our biggest reason for this push is that we lost three of our drivers, which puts us at a disadvantage since there is no guaranteed drive for the ambulance.
 - c. Our resident, Jayden, just received his EMT license so he will be ready to respond as an EMT.
 - d. On September 11th, ESFD was asked participate in an event where we would provide an engine for the 9/11 Memorial Ceremony to address the public. There will be a few people who will be attending to represent the district.
3. **Training:**
 - a. EMS training for this month is scheduled for September 14th. We are supposed to be joined by Dean Douglas from KCEMSS but we may need to defer him another month.
 - b. Our EMS Connect training for this month will be held on September 24th and will cover bites, stings, and envenomation.

C. ESFD Auxiliary Report: Jo Moncrief

1. The Auxiliary balance as of August 31 was \$64,712.03.
2. They made \$3.22 at extrication training which was deposited.
3. In September, they are settling the amount for the boat repairs at \$12,552.50, which was a request by Chief Lynn.
4. The next Auxiliary meeting is October 12th and there will be a committee selected for the Banquet.

D. DISCUSSION: Impact Fee Fund Activity Report

1. District Clerk Loewe went over the Impact Fee Activity Report and stated that the report shows the amount of Impact fees that we received, what we contribute, and the allocations that are expected per statutes. Chief Lynn explained that he feels we should have asked for a higher rate at the inception since we do not have the number of new builds as was expected. Discussion ensued.

E. DISCUSSION: ISRB Review

1. Chief Lynn mentioned that the ISRB is a rating that determines the insurance rates for our community. We have risen from 4 to 5 (for our lowest rate) and have stayed steady at a 10 for our highest rate. The rate depends on your distance to a fire hydrant or fire station. Chief Lynn asked for a meeting with the ISRB representative to discuss what we needed to do to get back down. He stated that we would need to have a manned station among other things. Discussion ensued. Chief Lynn has requested an appeal which will be within 60 days. They will give us six months to correct any deficiencies. If we can do that, the new rate will go into effect mid-year next year.
2. Commissioner Nelson asked if there is a way to put a fire hydrant in for our community that will help lower rates. Chief Lynn stated it would take more money than we could afford to put in a system that will sustain a fire hydrant.
3. Chief Lynn stated that he will be doing everything in his power to bring our numbers back down.

F. ACTION ITEM: Approval of Cost for Appreciation BBQ

1. Commissioner Ador moved to approve the cost of \$3,087.00 for the Appreciation BBQ. Commissioner Nelson seconded the motion, which carried by unanimous vote.

G. DISCUSSION: Creating New Positions for EMS & FIRE

1. Chief Lynn stated that we would like to create a third position for EMS so that the on-call system does not just fall on himself and Deputy Chief Pegoraro. Chief Lynn stated that he would like to have that position in place. Commissioner Moncrief stated that the EMS position is important and budgeted for with the stipend from KCEMSS. Deputy Chief Pegoraro stated that we would be able to use some of that allowance for the position but would need to revisit the stipend that we give the volunteers to help offset the cost. Commissioner Moncrief stated that we need more information on this.
2. Commissioner Nelson stated we now have two people who respond and that our revenue is growing. He is in favor of filling positions to take the responsibility off just two people.

H. ACTION ITEM: Create A New Paid Position for EMS

1. Commissioner Moncrief moved to approve a new paid position for EMS. Commissioner Nelson seconded the motion, which carried by unanimous vote.

I. ACTION ITEM: Create A New Paid Position for FIRE If Needed

1. Commissioner Moncrief moved to approve a new paid position for FIRE if needed. Commissioner Nelson seconded the motion, which carried by unanimous vote.

V. UPCOMING WORK AND CONSIDERATIONS

- A.** The next upcoming ESFD Regular Commissioner Meeting will be on Tuesday, October 6th due to scheduling conflict.

VI. PUBLIC COMMENT *(Per ESFD Policy P200, Public Comment will be limited to 3 minutes per speaker and discussion will be restricted to items on the Business Section of the published agenda, and only to those items.)*

- A.** No Comment

VII. ACTION ITEM: CLOSE MEETING

Commissioner Moncrief moved to close the regularly scheduled ESFD Commissioners meeting. Commissioner Nelson seconded the motion. All in favor.

Commissioner Ador closed the meeting at 11:46am.